

# **Proposed Decision to be Made by the Portfolio Holder for Fire & Rescue and Community Safety on or after 7 August 2020**

## **Trading Standards Fees and Charges 2020-21**

<b>Portfolio Holder</b>	<b>Portfolio Holder for Fire &amp; Rescue and Community Safety</b>
<b>Date of decision</b>	<b>August 2020</b>
	<b>Signed</b>

### **1.0 Decision**

That the Portfolio Holder for Fire & Rescue and Community Safety:

- 1) approves the fees and charges as set out in the report.
- 2) Agrees that a review of the fees and charges will take place in the Autumn of 2020 to ensure that they are fully reflective of the full costs to the council and in line with the government and commercial sector.

### **2.0**

2.1 To ensure that fees and charges are maintained at a level which accounts for increased costs and inflation.

### **3.0 Background information**

3.1 It is the County Council's practice that all fees and charges are increased each year by at least the rate of inflation. (See Appendix for proposed new rates).

3.2 One option considered was implementing a greater increase in all or part of the Fees and Charges related to Trading Standards. Officers carried out an initial scoping exercise to consider the opportunities for increases in specialist areas such as Calibrations Services. A benchmarking exercise was carried out with comparable local authorities and commercial competitors. The outcome of the scoping exercise was not conclusive. Commercial competitors do not publicise their fees and charges and other local authorities appear to be charging similar amounts.

3.3 In light of the above, the recommendation was to increase the fees and charges in line with the rate of inflation and to carry out a more details cost analysis in the Autumn 2020.

## 4.0 Financial implications

4.1 Fees and Charges are reviewed annually.

4.2 In calculating charges for the year 2020/2021, the aim has been to achieve an overall increase in income matching an inflation rate of 2%, except where particular circumstances (need for greater cost recovery, new chargeable activity etc.) warrants a different level of increase or decrease in relation to a specific type of charge.

## Environmental implications

None

<b>Report Author</b>	Jonathon Toy jonathontoy @warwickshire.gov.uk,
<b>Assistant Director</b>	Scott Tompkins
<b>Lead Director</b>	Strategic Director for Communities
<b>Lead Member</b>	Portfolio Holder for Fire & Rescue and Community Safety

<b>Urgent matter?</b>	No
<b>Confidential or exempt?</b>	No
<b>Is the decision contrary to the budget and policy framework?</b>	No

## List of background papers

None

Members and officers consulted and informed
Portfolio Holder – Councillor Andy Crump Corporate Board – 15 <sup>th</sup> July Legal – Ian Marriott Finance – Rosemary Gowers Equality – n/a Democratic Services – Paul Williams

## Appendix



# Trading Standards Service

## Fees and Charges: 2020/2021

### Notes:

- 1) Where work is carried out outside normal hours (Monday to Friday 8am – 5pm), the fee will be increased by 25% (50% for work undertaken on Sunday or Bank Holiday).

### Statutory Verification

**Fees for the purpose of Section 11(5) of the Weights and Measures Act 1985**

**Fees for the Purpose of S76(a) and S76(b) of the Weights & Measures Act 1985**

**VAT is chargeable**

<b>Inspector Hourly Fee (minimum charge of 30 mins)</b>	<b>£58.15</b>
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<b>Inspector plus assistant hourly fee (minimum charge of 30 mins)</b>	<b>£95.90</b>
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**Please note that where a verification is outside of Warwickshire travel time and travel costs will be charged.**

Passing as fit for use for trade:

- Weighing Machines
- Linear Measures
- Liquid fuel measuring instruments (not exceeding 100 litres)
- Non Automatic Weighing Instruments \*
- Capacity Measures
- Weights
- Cubic Measures
- Intoxicating Liquor Measures
- Automatic Weighing Machines including beltweighers
- Railweighers
- Discontinuous Totalisers
- Road Tanker Meters
- *Any other measuring equipment or associated ancillary testing*

*\* Additional fee payable if WCC supplies Weighbridge Test Unit / Block Weights*

### Public Equipment

**Fees for the purpose of S19(3) of the Weights & Measures Act 1985**

<b>Public Weighbridge</b>	<b>Fixed Fee</b>
• First Weighing (£10 inc VAT)	£8.33
• Each additional weighing whilst on the bridge (£5 inc VAT)	£4.17

## **Statutory Licensing**

### **VAT is not chargeable**

**\*\* The fees below are stipulated by law, and may change after April 2020 \*\***

**The following licensing fees are set by law, unless otherwise stated**

#### **EXPLOSIVES**

##### **Application required by the Explosives Regulations 2014**

Licence to store explosives where, by virtue of regulation 27 of, and Schedule 5 to, the 2014 Regulations, a minimum separation distance greater than 0 metres

<b>1 year</b>	<b>£185</b>
<b>2 years</b>	<b>£243</b>
<b>3 years</b>	<b>£304</b>
<b>4 years</b>	<b>£374</b>
<b>5 years</b>	<b>£423</b>

Renewal of licence to store explosives where a minimum separation distance of greater than 0 metres is prescribed

<b>1 year</b>	<b>£86</b>
<b>2 years</b>	<b>£147</b>
<b>3 years</b>	<b>£206</b>
<b>4 years</b>	<b>£266</b>
<b>5 years</b>	<b>£326</b>

Licence to store explosives where no minimum separation distance or a 0 metres minimum separation distance is prescribed

<b>1 year</b>	<b>£109</b>
<b>2 years</b>	<b>£141</b>
<b>3 years</b>	<b>£173</b>
<b>4 years</b>	<b>£206</b>
<b>5 years</b>	<b>£238</b>

Renewal of licence to store explosives where no minimum separation distance or a 0 metres minimum separation distance is prescribed

<b>1 year</b>	<b>£54</b>
<b>2 years</b>	<b>£86</b>
<b>3 years</b>	<b>£120</b>
<b>4 years</b>	<b>£152</b>
<b>5 years</b>	<b>£185</b>

Please note that a new application will only be granted for one year in most instances.

##### **Licence variation**

Varying the name of licensee or address of site

**£36**

Any other kind of variation

**The reasonable cost to the licensing authority of having the work carried out**

Transfer of licence

**£36**

Replacement of licence if lost

**£36**

**Application for licence to sell fireworks all year round under the Fireworks Regulations 2004**

**£500**

## **PETROLEUM**

### **Applications required by Petroleum (Consolidation) Regulations 2014**

#### **Regulation 6**

Storage certificate, where premises to be used to store petrol of a quantity –

Not exceeding 2,500 litres

**£44.00 per year of certificate**

Exceeding 2,500 litres but not exceeding 50,000 litres

**£60.00 per year of certificate**

Exceeding 50,000 litres

**£125.00 per year of certificate**

#### **Regulation 14**

Licence to keep petrol of a quantity -

Not exceeding 2,500 litre

**£44.00 per year of licence**

Exceeding 2,500 litres but not exceeding 50,000 litres

**£60.00 per year of licence**

Exceeding 50,000 litres

**£125.00 per year of licence**

Petroleum Information Request

**£78.05**

(this fee is set by Warwickshire County Council and is not covered by the above legislation)

## **Business Advice**

### **Primary Authority**

VAT is not chargeable

Officer Hourly Fee (Minimum charge of 15 minutes (£14.54))	£58.15
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### **Business Advice (outside Primary Authority)**

VAT is chargeable

Officer hourly fee	£58.15 plus VAT
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### **Miscellaneous**

VAT may apply depending on the nature of the activity

<b>Officer Hourly Fee</b>	£58.15
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#### **Covering:**

- Investigation Costs
- Report Preparation
- Court Attendance
- Consultation
- Agriculture Act Sampling
- *Any other activity (not including metrology)*



## Calibration Services – [Section 74(4)]

### VAT is chargeable

#### Miscellaneous Section 74

Cost per hour	£91.80
<i>General request testing, equipment and goods (e.g. weigh pads, block weights)</i>	
Minimum Charge	£31.25
Pressure gauges (each)	£34.35
Pressure gauges – Local Authority (each)	£47.90
Hoses (each)	£34.35
Thermometers/Temperature Gauges (each)	£82.20
Trailer Servicing	£130.60
Steam cleaning trailer	£65.55
Petrol Measures – Vianet Fuel Solutions only – per measure	£26.05
Repairs to flowmeters– Aljac only – per hour	£82.20
Supply of sight glasses for Hartle petrol measures -20/10L or 5L – each	£32.25
Supply of set of gaskets for Hartle petrol measures (2 per set)	£9.40
Postage & Packing for above - per consignment	£15.60
Weights	
<b>Traceable Metric</b>	<b>£11.45</b>
Traceable Imperial/ Newton	£13.55
Weight cleaning – per weight	£7.80
<b>Adjustment</b>	<b>50%</b>
<b>UKAS Metric</b>	<b>£16.15</b>
<b>UKAS Imperial/Newton</b>	<b>£18.20</b>
<b>Adjustment</b>	<b>50%</b>
Water Meter Measuring Systems	
<b>Cost per Hour</b>	<b>£91.80</b>
Weight Hire	
<b>Large Weights (250kg+) per weight – Cost per day</b>	<b>£9.40</b>
<b><i>Minimum charge per day</i></b>	<b>£31.25</b>
Hand Weights(>20kg+) per tonne – Cost per day	£31.25
<i>Minimum charge per day</i>	£31.25

## **Bulk Meter Testing (Hydrocarbons) Section 74**

### **UKAS Meter Laboratory**

Kerosene & Gas Oil (per hour, plus VAT) **£114.45**

SBP 11 (per hour, plus VAT) **£166.50**

### **Charges for Local Authorities Only**

2 year test reference (each liquid, plus VAT) **£1014.90**

6 month test reference flowmeter (each liquid, plus VAT)  
(or hourly rate for restricted test) **£300.90**

Pre Calibration Meter Service (plus VAT)\* **£91.80 per hour**

\*Minimum charge of one hour